

# La Unique Laser Centre

<https://www.launiquelasercentre.com/job/receptionist/>

## Description

You've probably heard of us being in love with medical aesthetics. But have you heard that La Unique Laser Centre is an undeniable leader within the Medical Aesthetics industry, with a chain of unique and successful medical cosmetic clinics in Ontario. An award-winning clinic, we care deeply about our patients. We don't just provide a service – we deliver results. We love what we do; that's why we have become the Top Choice Medical Spa of 2022 and 2023 offering over 20 cosmetic treatments to thousands of women and men. We're looking for a long-term and committed Receptionist to join our team. If you're interested in this opportunity, read on!

Your tasks will be to:

- Welcome clients/visitors by greeting them and checking them in for their appointments and maintain booking schedule.
- Maintain telecommunications system by answering calls and making calls to clients.
- Maintain safe and clean reception area.
- Contribute to team effort by accomplishing related results as needed.
- Receive payment and issue receipts.
- Takes customer complaints or issues and pass them on to the appropriate parties.

## Receptionist

### Hiring Organization

La Unique Laser Centre Brampton, Mississauga and Thornhill

### Employment Type

Full-time, Part-time

### Job Location

Brampton, Mississauga and Thornhill

### Date Posted

August 7, 2024